



# North Carolina Guardianship Association

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Dear Potential Sponsor/Exhibitor:

The North Carolina Guardianship Association (NCGA) is pleased to announce its upcoming 2012 Annual Conference, "Riding the Waves of Change". This conference addresses the many changes we are all seeing while providing guardianship services, and should be very well attended. The conference brings together agencies, attorneys, Clerks of Court, family members, consumers, social workers, and other professionals who are directly or indirectly involved in the provision of guardianship services.

On behalf of NCGA, we are asking for you to consider being an exhibitor or sponsor at this one of a kind conference! This opportunity will allow you to introduce your products, services and company name to a diverse group of professionals as we are expecting a minimum of 200 attendees this year, including some from across the country. (Exhibitor/Sponsorship information is enclosed.)

NCGA can also work with you to customize special sponsorship packages to meet your needs. One of the most popular ways to do this is by sponsoring a function or meal event. Exhibitors/Sponsors will be able to consider setting up a table/booth displaying information, be recognized in the NCGA conference program, newsletter and website (with a link to your company), receive complimentary attendance to two continental breakfasts for one (additional tickets may be purchased), and receive conference rates for hotel accommodations.

Please take a few minutes to review the enclosed information. If you have any questions, please contact Brenda Spaanbroek, Executive Assistant at (919) 266-9204 or by email at [ncguardian@aol.com](mailto:ncguardian@aol.com). Thank you!

Sincerely,

*Lawrence Craige*

Lawrence Craige  
Conference Co-Chair

*Stacey Skradski*

Stacey Skradski  
Conference Co-Chair

LC/SS:bs

ENCLOSURES



North Carolina Guardianship Association  
 Courtyard, Marriott, Carolina Beach  
 May 16 – 18, 2012

## Exhibitor Information

<b>Exhibit Set-up (Tentative)</b>	Tuesday, May 15, 2012	4:00 PM – 6:00 PM
<b>Exhibit Take Down (Tentative)</b>	Friday, May 18, 2012	11: 00 AM
<b>Display Times (Tentative)</b>	Wednesday, May 16, 2012	8:30 AM – 5:30 PM
	Thursday, May 17, 2012	8:00 AM – 3:30 PM
	Friday, May 18, 2012	8:00 AM – 11:00 AM

**Payment Information**                    A completed application and payment in full is due by Friday, April 27, 2012.  
 Make your checks payable to:  
     NCGA  
     P. O. Box 17673  
     Raleigh, NC 27619

## Exhibitor Package

**\$ 50.00    Displaying Handouts**

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Provides            Displaying your company’s material if you are unable to attend

**\$75.00    Three-day Exhibitor Package – EARLY BIRD RATE – if received before Friday, April 13, 2012**

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Provides            One draped 6-foot table, 2 chairs and sign with your company name  
 List of full conference attendees’ names, addresses, phone numbers and email addresses  
 Recognition in the on-site program as an exhibitor  
 Recognition in the North Carolina Guardianship Newsletter as an exhibitor  
 Complimentary attendance to two continental breakfasts for one (additional tickets may be purchased)  
 Special name badge denoting that you are an exhibitor with your company name  
 Conference rates for hotel accommodations  
 Listing as an exhibitor on NCGA’s website, as well as a link to your company

**\$150.00    Three-day Exhibit Package – if received after Friday, April 13, 2012**

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Same as above

## Sponsorship Package

All sponsorship packages will include the three-day exhibitor package and a special sign highlighting your contribution to NCGA.

\$1,000.00	One Break	\$1,000.00	Conference Give-away (Pens, Pads, etc)
\$1,250.00	One Continental Breakfast	\$1,500.00	AV Equipment
\$2,500.00	Two Continental Breakfasts	\$ 250.00	Flyer in Registration Packet
\$1,500.00	Box Lunches	\$ 750.00	Scholarship for one family member to attend Conference
\$2,000.00	Membership Luncheon		
\$1,000.00	Speaker’s Expenses (one)	You Specify	Contributing Sponsor in support of overall conference
\$2,000.00	Meet and Greet Reception		

